

Town of Brookfield Selectboard Meeting
Monday, June 10, 2024
6:30 pm
Brookfield Town Office, 40 Ralph Road, Brookfield, VT

MINUTES

Present: John Benson, Selectboard Chair; Stuart Edson, Curtis Koren, Keith Sprague, Laura Rochat members of the Selectboard. Vicki Blanchard, Administrative Assistant. Carol Monness, Town Clerk; Amy Ingrassia, Assistant Treasurer. Jack Zebora, Pat Mercier, Lew Stowell.

- A. Call to Order – Mr. Benson called the meeting to order at 6:30 pm
- B. Adjustment to Agenda – Mr. Edson asked that the Windsor and Orange County Sheriff contracts be moved to Public Comments.
- C. Public Comments
 1. Doug Hood – FEMA – Mr. Hood did not attend.
 2. Carol Monness- Carol reported that she had looked into a postage meter from Quadient which seemed to be very reliable and only \$16.00 monthly to rent it. Mr. Sprague made a motion to approve Carol's request for a new postage meter from Quadient beginning July 1, 2024.
 3. Larry Brassard – Damage to vehicle – Mr. Brassard did not attend. The Board will submit paperwork.
 4. Pat Mercier – Ash tree – Ms. Mercier reported that there was an ash tree on her neighbors land that she felt could become a hazard to traffic on her road. She would like the Town to look at it and then cut it down, but Mr. Sprague has gone out and looked at it and felt that where it is located that it should be the electric company that cuts it. He said he would go out with Mr. Higgins and have him evaluate the situation. There is also a culvert issue she would like them to look at.
 5. Windsor and Orange County Sheriff's contracts – Mr. Stowell brought a revised Windsor County contract to the Board. The changes would be more summer patrolling during the summer hours versus winter and payment is now due in 30 days and not 10 days. The Board decided that since Public Safety has looked at these contracts

closely and feels that going with Windsor is the better one to go with versus Orange County. Mr. Edson made a motion to go with the Windsor County contract, Ms. Rochat seconded the motion which carried unanimously 5-0-0.

D. Payroll and AP Warrants – June 10, 2024 - Ms. Koren made a motion to accept the June 10, 2024 Payroll and AP Warrants as presented for a total of \$187,527.36 with the largest payment going to Conniff Custom Builders for \$150,000.00. Mr. Benson seconded the motion which carried unanimously 5-0-0

E. Highway Report – Mr. Sprague said that chloride had been ordered and the road crew is working on grading and that all the December storm work has been completed. The Town Garage has begun also. Larry Hebert will deliver 3500 cubic yards of sand at \$21.50 a yard. Mr. Benson made a motion to accept Larry Hebert’s statement for 3500 cubic yards of sand. Mr. Edson seconded the motion which carried unanimously 5-0-0. Mr. Higgins has ordered more road signs and unfortunately there have been a few that have been taken down already by someone. Also, road side mowing has begun.

F. New Business – none

G. Old Business – Windsor and Orange County Sheriff contracts – see Public Comments for this report.

H. Meeting Minutes – May 27, 2024 – Mr. Edson made a motion to accept the minutes for May 27, 2024 as presented. Ms. Rochat seconded the motion which carried unanimously 5-0-0

I. Other Proper Business – none

J. Status Report – none

Mr. Benson made a motion to go into Executive Session at 8:23 pm for personnel issues. Mr. Edson seconded the motion which carried unanimously 5-0-0

Mr. Benson made a motion to come out of Executive Session at 9:11 pm, Ms. Koren seconded the motion which carried unanimously 5-0-0

K. Adjournment – Mr. Edson made a motion to adjourn at 9:12 pm. Ms. Koren seconded the motion and there being no further business to come before the Board, the meeting was adjourned.