

Town of Brookfield Selectboard Meeting
Monday May 27, 2024
6:30 pm
Brookfield Town Office, 40 Ralph Road, Brookfield, VT

MINUTES

Present: John Benson, Selectboard Chair; Stuart Edson, Curtis Koren, Keith Sprague, Laura Rochat member of the Selectboard. Vicki Blanchard, Administrative Assistant. Carol Monness, Town Clerk; Amy Ingrassia, Assistant Treasurer. Don and Tamara West, Steve Hill, Lew Stowell, Linda Kelly, Josh Jonestein, Tony Sferlazza.

- A. Call to Order – Mr. Benson called the meeting to order at 6:30 pm
- B. Adjustments to Agenda – none
 1. Public Comments – Mr. Edson asked that the Selectboard begin by finalizing the Old Stage Road (TH 45) project. Mr. Benson read a letter with the Background, Findings, Conclusions and Recommendations on the Reclassification of the Old Stage Road (TH 45). All owners approved, and Mr. Benson gave Don and Tamara West a draft Agreement granting the Town permission for the Town Road Crew to turn around in their driveway.
 2. Jeffrey Wood Tax Sale property – Carol Monness reported that two people would like to purchase this parcel. However, Mr. Benson pointed out that since Mr. Wood left no will, sale of the property will have to go through probate court. Ms. Monness will speak with Michael Monte for more information on how to handle this.
 3. Postage Metter – Ms. Monness presented costs of leasing vs purchasing a Postage Meter and will continue her research.
 4. Linda Kelly requested a Letter of Endorsement from the Brookfield Selectboard in support of BCP's (Brookfield Community Partnership) application for grant funding through the recently announced Vermont Trust Initiative. This grant would go toward renovating the Town Hall so

it could be used year-round. The Board agreed to support the grant application with said letter.

Ms. Kelly also asked the Board to write a letter acknowledging that to date, and as existed on December 8, 2023 there is insufficient “no parking” signage in Brookfield Pond Village along the western side of Stone Road to warn residents and visitors of the no parking restriction from the corner of VT State Highway 65 and Stone Road proceeding north along Stone Road for 0.25 miles. She has been in touch with the State Transportation office about this. Mr. Benson declined to provide such a letter, pointing out that Stone Road is under the jurisdiction of the town, not the State, and that it is illegal to park along Vermont town roads unless all four wheels are outside of the travel lanes. He asked Ms. Kelly to have the person she spoke with from the State be in touch directly with him.

5. Lew Stowell reported that the Public Safety Committee has been talking with Sheriffs from both Orange and Windsor Counties and feels that it would be best to sign a contract with Windsor. The Selectboard will go over contracts from both Counties and make a decision at their next meeting.
 6. Josh Jonestein, one of the two new owners of Green Trails Inn, stopped in to share renovation plans and let the Board know that he is following all State codes and regulations. Mr. Benson recommended that he contact Brookfield Fire Chief Kevin Wheatley for a walk through of the Inn to familiarize the Fire Department in the event of a call.
- c. Payroll and AP Warrants – May 27, 2024 – Ms. Koren made a motion to accept the May 27, 2024 Payroll and AP Warrants as presented for a total of \$28,651.15, the largest payments being made to Sullivan Powers and Company for the Audit in the amount of \$8,354.10. Mr. Edson seconded the motion which carried unanimously 5-0-0
- D. Highway Report- Mr. Sprague reported that the crew was working on grading the roads and putting up road signs.
- E. New Business – none
- F. Old Business - none

- G. Meeting Minutes – May 13, 2024 – Mr. Edson made a motion to accept the May 13, 2024 minutes as presented. Ms. Rochat seconded the motion which carried unanimously 5-0-0

- H. Other Proper Business
Larry Brassard submitted an estimate for a car repair to the Board.

- I. Status Report – none

- J. Adjournment – Mr. Edson made a motion to adjourn at 8:12 pm. Ms. Koren seconded the motion and there being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Vicki Blanchard
Administrative Assistant