

Town of Brookfield Selectboard Meeting
Monday June 24, 2024
6:30 pm
Brookfield Town Office, 40 Ralph Road, Brookfield, VT

MINUTES

Present: John Benson, Selectboard Chair; Stuart Edson, Laura Rochat, Keith Sprague, members of the Selectboard. Curtis Koren did not attend the meeting. Vicki Blanchard, Administrative Assistant. Amy Ingrassia, Assistant Treasurer. Gwynn Zakov and Keven Ring of the Planning Commission. Rich Doolan, Emergency Management.

A. Call to Order - Mr. Benson called the meeting to order at 6:30 pm

B. Adjustments to Agenda - none

C. Public Comments

1. Planning Commission – Gwynn Zakov and Kevin Ring– Reported that the Planning Commission was working on the Town Plan rewrite. This project needs to be done by the end September and they are hoping to have it rewritten by then. At that time they will have a hearing to vote on it and it will then go to the Selectboard for them to adopt the new Plan.
2. Rich Doolan – Discussed the shelter program. He said that there was a strong group of people who are willing to work plus travel if needed to help house people. They all have been trained in how to run the shelter. Supplies are in good shape good for a day only. He told the Board that he still wants a CB radio and John said he should contact Kevin Wheatley on this.

D. Payroll and AP Warrants – Ms. Rochat made a motion to accept the corrected AP warrants as presented for a total of \$107,175.94 with the largest payment being made to Hebert Excavation Corp. for \$ 75,250.00 for sand. Mr. Edson seconded the motion which carried unanimously 4-0-0

E. Highway Report – Mr. Sprague reported that most of the time spent was on FEMA July storm repairs. East Hill, Halfway Brook Rd, Northfield Rd and Eagle Peak roads are what is left to do. The road crew have been able to

unplug some culverts also. They also have picked up a lot of trees from the last storm. Roadside mowing is done. Chloride was delivered also. The Town also received one of the two H&H studies for Northfield road.

F. New Business

1. Meeting New Law requirements – Beginning July 1, 2024 the Selectboard has to start recording all Selectboard meetings. A digital recorder needs to be purchased so it can be posted to the web site. The Chair needs to go to trainings also beginning January 1, 2025. Mr. Sprague made a motion to purchase an audio/digital recorder for not more than \$100.00. Ms. Rochat seconded the motion which carried unanimously 4-0-0

G. Old Business - none

H. Meeting Minutes – June 10, 2024 – Mr. Sprague made a motion to accept the June 10, 2024 minutes as presented. Ms. Rochat seconded the motion which carried unanimously 4-0-0

I. Other Proper Business

1. Public Assemblage Permit from Dennis Tatro – Justin Morgan Celebration – Mr. Sprague made a motion to accept the Assemblage Application Permit, Mr. Edson seconded the motion which carried unanimously 4-0-0

J. Status Report – none

Mr. Benson made a motion to go into Executive Session at 8:42 pm to discuss a personnel issue. Ms. Rochat seconded the motion which carried unanimously 4-0-0

Mr. Benson made a motion to come out of Executive Session at 9:16 pm, Mr. Edson seconded the motion which carried unanimously 4-0-0

K. Adjournment - Mr. Edson made a motion to adjourn at 9:17 pm., Mr. Sprague seconded the motion and there being no further business to come before the Board, the meeting was unanimously adjourned.