

Town of Brookfield Selectboard Meeting
November 11, 2024
6:30 pm
Brookfield Town Office, 40 Ralph Road, Brookfield, VT

MINUTES

Present: John Benson, Chair; Stuart Edson, Curtis Koren, Laura Rochat, Keith Sprague, members of the Board. Vicki Blanchard, Administrative Assistant. Amy Ingrassia and Jack Zebora.

Mr. Benson called the meeting to order at 6:30 pm

Assistant Town Clerk: Carol Monness, Town Clerk, reported that Liz Davidson, an Assistant Town Clerk who left that position recently, expressed an interest in returning. It was decided not to rehire her because Ms. Monness felt that Kristi Ehlers, Treasurer and Assistant Town Clerk, could work with Ms. Monness to handle the work load.

Payroll and AP Warrants: Ms. Koren made a motion to accept the October 28, 2024 AP Warrants as presented for a total of \$31,877.31 with the largest amount going to RE Tucker in the amount of \$20,853.50. The motion carried unanimously.

Highway Report – Mr. Sprague reported that the road crew did a lot of downed tree work, stockpiling stone and cleaning and organizing the shop area in the garage. Mr. Sprague met with Rob Townsend regarding the Cemetery on Route 14 in East Brookfield and they determined that the Town does not own a section of the cemetery. Mr. Sprague owns that section and plans to donate it to the Town at no cost. Mr. Townsend will have to conduct a line adjustment.

Highway Access Policy – Mr. Edson reported that he sent his revision of this policy to Mr. Higgins, Brookfield’s Road Foreman, and Mr. Zebora with Vermont Enhanced 911 Board. Mr. Zebora get back to the Board with his comments and concerns.

Meeting Minutes – Ms. Koren made a motion to accept the October 28, 2024 minutes as presented. Mr. Edson made two corrections that will be brought to the next Board meeting on November 25, 2024 for approval.

Other Proper Business –

1. Mr. Edson reported that the results of the Traffic Study on Cram Hill showed that drivers were going slowly and there was no reason to post put a 15 MPH sign. Mr. Edson also offered to update the current Highway Ordinance, last produced in 1988.
2. Mr. Benson reported that Brookfield, as well as the Towns of Braintree, Northfield, Randolph and Roxbury, all received a letter from the Agency of Natural Resources stating that they are in violation of the Current State Solid Waste Management Plan. The nature of the violation was not clear. The plan is to bring the Towns together for a meeting.

Executive Session: Mr. Benson made a motion to go into Executive Session at 7:45 pm, and then another motion to come out of Executive Session at 8:16 pm. Both motions carried unanimously.

Adjournment: Ms. Koren made a motion to adjourn at 8:20 pm. There being no further business to come before the Board, the meeting was unanimously adjourned.

Respectfully submitted
Vicki Blanchard
Administrative Assistant